

CITY OF MARSHALL
Job Description

JOB TITLE: Adult Slowpitch Softball Scorekeeper

WAGE: \$7/game

TIME PERIOD: Late April – Mid. October

REPORTS TO: Recreation Coordinator

The Adult Slowpitch Softball Scorekeeper will report to the Recreation Coordinator who will schedule all contests.

DUTIES AND RESPONSIBILITIES

- Attend all necessary scorekeeper meetings.
- Demonstrate the ability to operate electronic scoreboard, maintain records on scoresheets and show sufficient knowledge of slowpitch softball rules.
- Abide by all of the Marshall Recreation Department's adult slowpitch softball by-laws, code of conduct, rules, regulations and procedures, including the inclement weather policy.
- The scorekeeper will arrive fifteen (15) minutes prior to the scheduled game time.
- The scorekeeper may be assigned to adult coed, men's or women's slowpitch softball games.
- The scorekeeper will check official team roster to ensure all players are properly registered prior to each game.
- The scorekeeper will remain unbiased while working.
- The scorekeeper will approach his/her position as a representative of City of Marshall – Recreation Department, displaying respect for the facility, participants, parents and co-workers.
- The scorekeeper will assist the umpire in keeping track of game time.

SPECIFIC INFORMATION

- Pay is \$7 per game. Scorekeepers are paid following the City of Marshall bi-weekly payroll cycle.
- Scorekeepers are paid the full game fee if a contest they were scheduled for is forfeited.
- Scorekeepers are paid the full game fee for a game started then postponed by weather.
- If a game is cancelled in advance by the Recreation Department for inclement weather, scorekeepers will not be paid.
- Scorekeepers must give the Recreation Department 48 hour notice if cancelling a scheduled contest (unless it is an emergency). Failure to give proper notice may result in removal from scheduled games.

QUALIFICATIONS & CERTIFICATION

- Must be 15 years or older.

HOW TO APPLY

- Apply on-line at www.cityofmarshall.com

